



# BOOKING FORM

## Historic Building CPD Day, Montecute House, 5 September 2019

Please book ..... place(s) on the above event at £125.00 plus VAT per head (£125 + £25 VAT = £150.00)

Name(s) .....  
.....

Company .....

(the above two pieces of information will be used for the delegate list and badges, please indicate if you do not want your name to appear on the list)

Address.....  
.....

Email.....Contact no.....

Special requirements.....

### Payment

- I enclose a cheque for £..... made payable to CPD essentials Ltd\*
- I have paid £..... by internet banking (CPD essential Ltd, A/c 32893760. Sort code 30-84-87)

*Please reference with your name and Historic and email this form back as confirmation.*

An email receipt will be provided – an invoice can be raised on receipt of a purchase order number.

I have read and accept the terms and conditions set out below

Signed ..... Date.....

### Terms and conditions

- All applications will receive an email confirmation letter, map & receipt/invoice.
- Delegates may be substituted at any time. Cancellations will not be accepted within 10 working days of the event
- CPD essentials is not liable for cancellation as a result of “acts of god”, strike action, travel disruption, weather
- Venues are checked for accessibility – please advise any requirements
- CPD essentials reserves the right to alter the venue, the programme & the speakers at any time & without prior notice, & also reserve the right to cancel an event, in which case all fees will be refunded.

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