

**BOOKING FORM**

**Historic Building CPD Day, Historic brickwork**

**Highcliffe Castle, 22 June 2018**

Please book …….. place(s) on the above event at £125.00 plus VAT per head (£125 + £25 VAT = £150.00)

Name(s) ……………………………………………………….. ……..……………………………………………………… …….................................................................... ……………………………………………………………..

Company ……………………………………………………………………….

(the above two pieces of information will be used for the delegate list and badges)

Address…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

Email………………………………………………………………………………………Contact no…………………………………………………… Special requirements…………………………………………………………………………………………………………………………………….

Payment

I enclose a cheque for £………………. made payable to CPD essentials Ltd\*

I have paid £……………….. by internet banking (*CPD essential Ltd, A/c 32893760. Sort code 30-84-87)*

*Please reference with your name and Historic and email this form back as confirmation.*

An email receipt will be provided – an invoice can be raised on receipt of a purchase order number.

I have read and accept the terms and conditions set out below

Signed ………………………………………………………………….. Date………………………………………..

Terms and conditions

* All applications will receive an email confirmation letter, map & receipt/invoice.
* Delegates may be substituted at any time. Cancellations will not be accepted within 10 working days of the event
* CPD essentials is not liable for cancellation as a result of “acts of god”, strike action, travel disruption
* Venues are checked for accessibility – please advise any requirements
* CPD essentials reserves the right to alter the venue, the programme & the speakers at any time & without prior notice, & also reserve the right to cancel an event, in which case all fees will be refunded..

**IMPORTANT – DUE TO NEW DATA PROTECTION LAWS PLEASE OPT IN TO KEEP RECEIVING DETAILS OF OUR EVENTS**

Data Protection - Please tick here if you wish to receive further email communication from CPD essentials Ltd

\*CPD essentials Ltd, Lanchet Cottage, Stuckton, Fordingbridge SP6 2HF alison@cpdessentials.co.uk Tel 07429 523183 [www.cpdessentials.co.uk](http://www.cpdessentials.co.uk)